

E -being, and safety.

Students' fundamental rights under FERPA include:

- The right to inspect and review their educational records
- The right to have some control over the disclosure of their records
- The right to request to amend inaccurate or misleading information
- The right to be notified on an annual basis of their rights
- The right to file complaints with the Department of Education or the College to comply with the act.

FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when they reach the age of majority or complete their postsecondary learning. Records may be released to parents without their consent under certain exceptions. These exceptions may include:

- Health or safety emergency
- Where the student has been found in violation of the college's policies relating to the use of alcohol or a controlled substance and is under the age of 21
- By submission of evidence that the parents or legal guardian have provided their most recent Federal Income Tax form

The release to parents of education records under any of these exceptions is a permissible but not a required release. Thus, under FERPA, an institution is not required to disclose information from the student's education records to any parent of a dependent student. It may, however, exercise its discretion to do so.

If, after inspecting and reviewing their records, the student has any questions about them, they may request an oral or written explanation and interpretation of them.

Certain student records are not included among "educational records" under FERPA regulations:

- Private notes or records held by educational personnel and not accessible to or revealed

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- The College reserves the right to furnish to parents or guardians of financially dependent students any information relating to such students' academic and social status. The College will assume that an undergraduate student is financially independent unless the student informs the Registrar's Office otherwise.
- The records of a student may be disclosed without their written consent to comply with a judicial order or subpoena. In these instances, the College will make a reasonable effort to notify the student of this disclosure.
- The records of a student may be disclosed without their written consent in a health or safety emergency, as provided by law.
- Personally identifiable information within education records may be released to various auditors (federal, state and private) without prior consent.
- Education records may be disclosed to the Attorney General in response to an ex parte court order as part of an investigation or prosecution related to potential terrorism in order to comply with the USA Patriot Act.

The following information related to a student is considered "directory information" and the College reserves the right to disclose it without the student's consent unless the student informs the Registrar's Office on forms available electronically or in the Office of the Registrar that any or all such information about them self is not to be made public without their written permission:

- Full name
- Addresses (including home, local and email)
- Telephone numbers
- Date and place of birth
- Major field of study
- Participation in officially recognized activities and sports including weight and height of
- Members of athletic teams
- Dates of attendance
- Degrees and awards received
- Most recent previous educational institution attended by the student
- Enrollment status (full- or part- time)
- Class (e.g. first-year, sophomore, junior, senior)
- The title of their master's project or doctoral dissertation
- Distinguished academic performance (e.g., Dean's List)

An education record, without consent, can be returned to the party identified as the party that created the record. The regulations would also permit a state or local educational entity to redisclose education records without consent to the school district that provided the information.

To conform with the requirements of the Campus Sex Crimes Prevention Act, the regulations permit campus officials to release information to

